

HONG KONG AIR CADET CORPS ITSU, IA Group

From: OC ITSU

To : All Senior Members

All OC Units

Ref : IA/ITSU14/M05

Your Ref : () in

Date : Oct 30, 2014

Dated :

Application for SUBDOMAIN for unit website

Official Subdomain for unit website is now open for application. For those units who are interested in having an official URL link, please fill the form "ITSU04a" in and send it to ocitsu@aircadets.org.hk with header

"Application for SUBDOMAIN".

Please be noted that this subdomain serves as an "alias" only and no website hosting service would be provided. The assigned SUBDOMAIN will be in effect within 2 weeks upon receipt of application.

What is "Subdomain" ?

In the Domain Name System (DNS) hierarchy, a subdomain is a domain that is part of a larger domain. Regarding our Corps, our Domain is www.aircadets.org.hk. Then, we could setup subdomain namely abc.aircadets.org.hk for our sub-unit.

Why we need "Subdomain" ?

1. "Official" and "unity" image to outsiders.
2. Free to migrate the unit website to any free/charged hosting service providers as subdomain may serve as an "alies" for a website.
3. Administrative convenience as the subdomain is fixed and independent to the actual website hosting. No need to change the documents, which printed the website on it, even if the web hosting service provider is changed.

Successful examples :

fp.aircadets.org.hk

302sqn.aircadets.org.hk

Curtis MAK
Sqn Ldr

Subdomain Code:

ITSU04a

HONG KONG AIR CADET CORPS Official Subdomain Request Form

From : (Unit Name) : _____
Date of Application : _____

OC Unit

| | |
|-------------------|-------|
| Rank & Name of OC | _____ |
| Mobile number | _____ |
| Email Address | _____ |

Website to be linked to the Subdomain

| | |
|-----------------------|----------------------|
| e.g. | www.hkaccitsu.org.hk |
| Existing Unit Website | _____ |

Proposed Subdomain

| | <u>Subdomain name</u> | <u>Approved</u> |
|------------------------|------------------------|--------------------------|
| e.g. | itsu .aircadets.org.hk | <input type="checkbox"/> |
| 1 st Choice | .aircadets.org.hk | <input type="checkbox"/> |
| 2 nd Choice | .aircadets.org.hk | <input type="checkbox"/> |
| 3 rd Choice | .aircadets.org.hk | <input type="checkbox"/> |

Remarks

1. Please fill in the form above and send to ocitsu@aircadets.org.hk with header **“Application for SUBDOMAIN”**.
2. Email time stamp will be regarded as the reception record.
3. Please be noted that this subdomain serves as an “alias” only and **NO** website hosting service would be provided.
4. The assigned SUBDOMAIN will be in effect within 2 weeks upon receipt of application.
5. Signature is not required.